

## WIND AND HAIL UPDATE

South Carolina Wind And Hail Underwriting Association P. O. Box 407 Columbia, SC 29202

October 30, 2003 03--10

# PLEASE USE CURRENT APPLICATION, BINDER REQUEST FORM

Please use the current application form when applying for coverage. The current form is SCWHUA No. 2.2 (05-03). *Incorrect applications received December 1, 2003, or later, will be returned.* 

In addition, the updated Mortgage Closing / Property Transfer Binder Request form should be used when a binder is needed. *Incorrect binder request forms received on December 1, 2003, or later, will be returned.* 

## How can our agency obtain current copies of these forms?

Both forms are available on our web site at <u>www.scwind.com</u>. Click on "Forms" and this will transfer you to the proper page. The application is the first form on the list. The binder request is the second form on the list.

# Our agency does not have internet access. How can we obtain the current forms?

You can send a request to the Association Office. We will send you a small supply of each form. You may duplicate them for future use.

One advantage of requesting the application from the Association Office is that we will pre-print your agency name and number on the application.

# FAQ's

#### How can we obtain an additional Rates, Rules, and Forms CD?

Simply send us a note and we will send you another copy by return mail.

You can also download the Manual from the web site.

#### Why did the Association contact us about our Tax-Payer ID Number?

The Association is required to report commission income by agency to the Internal Revenue Service. The IRS has rejected a number of tax-payer identification numbers as being incorrect. The source of the problem appears to be the scanning process at the IRS.

However, the Association is required to contact each tax-payer and update W-9's. Failure to do so would result in mandatory federal withholding.

While we apologize for the inconvenience, it is necessary for the agencies involved to complete and return the necessary paperwork.

#### What is the fax number at the Association Office?

Main Fax Number	803/ 779-0324
Claims Fax Number	803/ 779-3678
Storm Claims Fax Number	Will be announced prior to the storm

## How can we email a question or a response to the Underwriters?

Please send it to <u>und@scwind.com</u>.